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OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVESU.S. House of Representatives
110th CongressEMPLOYEE
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are received. Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.

Name of Employee (print or type): Russell VoughtName of Accompanying Family Member (if any): spouse attending but involved in own rightRelationship to Employee: ☐ Spouse ☐ Child ☐ Other (specify): _____Date of Departure and Date of Return: 4/18 - 4/19/08Dates at Personal Expense: 0Itinerary (cities of departure - destination - return): Washington DC → Annapolis, MD →
Washington, D.C.Sponsor(s) (who paid for the trip): The Heritage Foundation.Describe meetings and events attended (attach additional pages if necessary): Meetings to discuss
and develop a long-term message for conservative lawmakers based on certain
demographic trends and various policy discussions.

Attached to this form are EACH of the following (signify "yes" for each item by checking the corresponding box):*

1. ☒ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2. ☒ the Privately-Sponsored Travel Approval Form completed by the employee; and
3. ☒ the Committee on Standards' letter approving my participation on this trip.

Included with original form
I represent that I participated in each of the activities reflected in the sponsor's agenda (signify "yes" by checking box): ☒

If not, explain: _____

HENSARLING.

TRAVEL EXPENSES:

** drove myself & spouse*

	Total Transportation Expenses *	Total Lodging Expenses	Total Meal Expenses
For employee:	0	\$135	\$96.50
For accompanying family member:	0	0	0

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For employee:	\$50	Parking + Conference Materials
For accompanying family member:	0	0

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF EMPLOYEE:

[Signature]

DATE: 5-14-08

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER:

Rep. Seth Hunsacker

SIGNATURE OF SUPERVISING MEMBER:

[Signature]

DATE: 5/19/08

Version date 4/2007 by Committee on Standards of Official Conduct

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1. Sponsor(s) (who will be paying for the trip): The Heritage Foundation
2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box): ☒
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box): ☒
4. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☒ No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): see attached list
6. Dates of travel: April 18-19, 2008
7. Cities of departure - destination - return: Departure: Washington, D.C. Destination: Annapolis, MD
Return: Washington, DC
8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box): ☒
9. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
 - b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: ☒ or
 - c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
 - a. One-night's lodging and meals are being offered: ☐ or
 - b. Two-nights' lodging and meals are being offered: ☐If "b" is checked, explain why the second night is warranted: _____

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify "yes" by checking box): ☒
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: The Heritage Foundation is organizing all aspects of this conference.
13. Describe each sponsor's organizational interest in the purpose of the trip: The Heritage Foundation is a 501 (c) (3) public policy organization and the purpose of this trip is to discuss policy issues.
14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (i.e., a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: 36 passenger chartered bus
15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify "yes" by checking box): ☒
16. I represent that either (check one of the following):
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ *or*
- b. The trip involves events that are arranged or organized *specifically with regard* to congressional participation: ☒
- If "b" is checked, detail the cost per day of meals (approximate cost may be provided): \$80 per day = \$160 total
17. Reason for selecting the location of the event or trip: It is convenient to DC for participants and speakers.
18. Name of hotel or other lodging facility: Annapolis Marriott Waterfront
19. Cost per night of hotel or other lodging facility (approximate cost may be provided): \$269/ night plus tax
20. Reason(s) for selecting hotel or other lodging facility: location, facilities & availability

21. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	20 per person MBF	123/night plus tax MBF	48 total MBF
For each accompanying family member	n/a		

	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$20	Conference Materials
For each accompanying family member		

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (signify "yes" by checking box): ☐

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name and title: Mike Franc - Vice President of Government Relations

Organization: The Heritage Foundation

Address: 214 Massachusetts Ave, NE Washington, D.C. 20002

Telephone number: (202) 608-6064

Fax number: (202) 675-1778

Email Address: Mike.Franc@heritage.org

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)
(202) 226-7172 (fax for travel approvals)

Version date 4/2007 by Committee on Standards of Official Conduct

Original Invite List / Pre-Travel Paperwork

All staff on the list were selected for their support and work on conservative ideals.

1. Derek Baker, Rep. Paul Broun
2. Kathleen Black, Rep. Sam Johnson
3. Chris Caron, Rep. Tom Cole
4. Claude Chafin, Rep. Marsha Blackburn
5. Brad Dayspring, RSC
6. Kimberly Thompson Ellis, Rep. Kevin Brady
7. Jean Heinz, Rep. John Kline
8. Christopher Jacobs, RSC
9. Erin Kanoy, Rep. Tom Feeney Andy Koenig, RSC
10. Joe Lillis, Rep. Lynn Westmoreland
11. Dan Maclean, Rep. Wally Herger
12. Mary Grace Maclean, Rep. Scott Garrett
13. Sarah Makin, RSC
14. David Malech, Rep. John Campbell
15. Jamie Miller, Rep. Gresham Barrett
16. Chandler Morse, Rep. Jeff Flake
17. Jennifer Mundy, Rep. Patrick McHenry
18. Josh Pitcock, Rep. Mike Pence
19. Anne Pizzato, Rep. Jeff Miller
20. George Poulos, Rep. Jim Jordan
21. Keagan Resler, Rep. Pete Sessions
22. Craig Rushing, Rep. Doug Lamborn
23. Chris Russell, Rep. Scott Garrett
24. Josh Saltzman, Rep. Pete Sessions
25. Nina Schmidgall, Rep. Marilyn Musgrave
26. Kris Skrzycki, Rep. Tom Price
27. Ed Skala, Rep. Jeb Hensarling
28. Lisa Tanner, Rep. Bill Sali
29. Jessica Taylor, Rep. Michelle Bachmann
30. Paul Teller, RSC
31. Russell Vought, RSC
32. Brad Watson, RSC
33. Matt Weidinger, House Ways and Means
34. Clete Willems, House Budget Committee
35. Tonnie Wyesbinger, Rep. Tom Feeney